

ADMINISTRATIVE NOTES
U.S. GOVERNMENT PRINTING OFFICE
SUPERINTENDENT OF DOCUMENTS
LIBRARY PROGRAM SERVICE

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March 4, 1983

Dear Depository Librarians:

I have now been at the U.S. Government Printing Office for two months. It has certainly been one of the most challenging periods of time in my career.


The Library Programs Service does have some internal operational problems which might be affecting the services you receive. I am dedicated to solving these problems, but will need your input, your understanding, and your support.

Our participation in meetings and conferences has been limited temporarily to provide maximum staff resources to plan and implement new procedures, systems and projects which I hope will lead to a much improved Library Programs Service. I am taking some steps which may, in the interim, cause delays in responses and an impression of disinterest. In the long run these actions will have enormous pay off in our operations and service to you. I realized very quickly after my arrival at GPO that we could not continue treating every question and every request as a priority requirement with our present staffing, equipment, and facilities and at the same time build a better Library Programs Service.

I appreciate the offers of active support I have received from many of you and assure you that we are going to make major improvements in our services.

As a first step, we will begin frequent issues of Administrative Notes to keep you informed of what we are doing and administrative changes in departments, agencies and GPO which will affect the Depository Library Program.

Sincerely yours,



SARAH T. KADEK
Director, Library Programs Service

FEDERAL RESERVE BULLETIN

On survey 83-1, shipping list number 17,780, the "Federal Reserve Bulletin" (item number 443-C, class number FR 1.3:) was inadvertently listed as microfiche format. In fact, the title will be issued only in a paper format. If you have already sent your selection decision to GPO and wish to change the selection you made for item number 443-C, please notify us immediately by letter and mail to the following address:

U.S. Government Printing Office
Survey 83-1
5236 Eisenhower Ave.
Alexandria, VA 22304

GPO regrets any inconvenience this may have caused.

OFFICIAL TITLE ADDS TO NEW LOOK
FOR HISTORIC SERIAL SET

After 166 years without an official title, the bound and numbered volumes of Congressional reports and documents (produced by the Government Printing Office under the authority of the Congressional Joint Committee on Printing for distribution to depository libraries and bylaw recipients) have been designated as the "U.S. Congressional Serial Set." This action marks the culmination of a 4-year effort by GPO and the Joint Committee on Printing to improve the Set's physical makeup and facilitate access to its contents while reducing production costs.

Acting upon the recommendations of an advisory committee authorized by the Joint Committee on Printing in 1979, GPO has made significant changes in the production and distribution of the Serial Set. Important savings have been made by producing microfiche, as well as hard copy, for distribution to depository libraries and bylaw recipients. In fiscal year 1982, this resulted in a savings of approximately \$1.7 million. Projected savings for fiscal year 1983 are estimated at approximately \$2.98 million.

The elimination of the elaborately bound posterity edition of the Set previously distributed to 22 bylaw recipients has also aided the cost reduction effort. All recipients now receive the more economically produced depository library edition, which has been greatly improved by the use of a stronger buckram binding, acid-free end papers and other features designed to increase its durability. The format, style and binding have been standardized in order to increase its usefulness as a reference tool for libraries and the general public in the most cost-effective way possible.

Commenting on the changes in the U.S. Congressional Serial Set, Public Printer Danford L. Sawyer, Jr. emphasized their historical and practical consequences. "The volumes in this series have been bound and numbered since the 15th Congress in 1817. Both the Government Printing Office and the Joint Committee on Printing are gratified to report that these valuable records touching upon the legislative intent of statutes will continue to be available to posterity without imposing an undue burden on today's taxpayer."

THE CONSTITUTION

The United States Constitution with annotations and analyses, is distributed as a Senate document and as part of the Serial Set. The last basic volume distributed was 92-82, revised 6/29/72. The Constitution is updated by cumulating pocketparts. For a complete updated Constitution on your shelves, you would need the basic volume, 92-82, and pocketpart 96-64.

If your library has selected the Serial Set in microfiche, you have received pocketpart 96-64 in microfiche. Pocketpart 96-64 is available for sale by GPO if you would prefer to keep a paper copy pocketpart with the basic. Stock number 052-071-00645-1 costs \$9.00 (\$11.25, foreign.)